Acceptable Use Policy for Students

Date Approved by Governing Body:	March 2026
Last Review:	N/A
Next Review Date:	
Chair of Governors:	Teresa Cutler

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Acceptable Use Policy for Students

The use of the school's ICT resources and services is a facility granted to students at the school's discretion. This Acceptable Use Policy is designed to ensure appropriate use of devices and the school's networks as well as ensuring students can benefit from using the school systems.

Use of the school network constitutes agreement to comply with this policy.

These rules apply to a student's use of the school network, whether using school computers or devices or using their own devices as a method to log in. This also applies to accessing the school network off site.

Students are given a user account to enable them use of the network and by continuing to use the network, users must abide by the following:

Student Terms of Use

- You are responsible for account access on the school network. Any unauthorised use of your account should be flagged to the school's ICT team immediately.
- Use of the school network is regularly monitored by the school's ICT team (which includes email access). The school will monitor any traffic over the school system to prevent threats to the school's network.
- You must not use someone else's username to gain access to the school network.
- You should not write down or share your password with anyone else.
- You are not permitted to share access details to the school's network or Wi-Fi password with anyone else.
- You must not attempt to circumvent security of any host, network or account, or penetrate security measures ("hacking") on or accessed through the school network.
- You must not probe, scan or test the vulnerability of the network or other networks.
- You must not try to install any software on school systems without permission from the ICT team. If software is installed without permission, it may cause extensive damage to the ICT systems and users could be held personally liable for any costs incurred in rectifying the damage.
- Any apps or software that are downloaded onto your personal device whilst using the school's network is done at your own risk and not with the approval of the school.
- You must not use the network or your own property to access or process inappropriate materials. This includes (but is not limited to) pornographic material, material which may be seen as violent, offensive or discriminatory, inappropriate text files or files dangerous to the integrity of the network.
- You must not transmit, re-transmit, publish or store material or messages on or through the school network which could be perceived as bullying, threatening, abusive, hateful, indecent, harassing, offensive or defamatory.

- You must report any inappropriate messages or information immediately to the ICT team. This report will help protect other pupils and you.
- You are not permitted to access the school network using your own personal device, unless the device has been deemed acceptable to use by the school's ICT team.
- You must not record, video or take pictures of other students, staff or third parties whilst using school devices without express permission from a senior member of staff.
- Use of own devices is at the risk of the user. The school cannot accept responsibility for any loss, damage or costs incurred due to use, damage or loss whilst accessing the school's systems.
- Storage media such as USB sticks and hard drives are prohibited at the school.
- Any property owned by students such as mobile phones and iPads may not be used to stream, download or watch videos.
- You may not access the internet except through the school network.
- You must be mindful of the information that you post/share/send online and how this may impact others i.e., you should be kind online.

If a student or user account breaches the above rules, their account may be inspected and their access stopped. A breach may also put you at risk of suspension and/or exclusion.

I confirm that I have read, understand and will comply with the terms of this Acceptable Use Policy when accessing the school network.

Signed: .....

Dated: .....

Print Name: .....